RAP Meeting Presentation Topics
10.03.18

1) RazorGrant Search Tips
   a. How to search for proposals in RazorGrant
      i. Main Menu > Pre-Award > Proposal Development
      ii. How to locate Proposal & IP attachments
   b. How to search for awards in RazorGrant
      i. Main Menu > Post-Award > Awards
      ii. How to locate Award attachments
   c. How to use the Streams feature
      i. Go to the search feature and search for a proposal, IP (institutional proposal), award or protocol. Once you’ve located the document, in the Actions column (to the far left) you can click the ‘Streams’ link.
      ii. This will automatically open the document in the streams view. From this view you can see any other documents linked/tied to this document.
      iii. Example: If you search for a proposal and open it in the streams view you can see any awards or protocols linked to that proposal.

2) How to look at Current & Pending info in RazorGrant
   a. Main Menu > Settings > Current & Pending Support

3) Research Analytics Website
   a. Go to: research.uark.edu > click Research Analytics in list on the left > click the drop-down arrow next to ‘Research’ to look at different report options and views

4) RazorGrant Departmental Reporting
   a. HF (Heather Frankenberger) can provide quarterly reports to the departmental contact regarding Proposal status and Award information for your department if needed.
   b. If you need to receive quarterly reports, please contact Heather Frankenberger.

5) RazorGrant Training
   a. For IRB or Proposal training go to:
      i. the RSSP Training webpage and click the link to register for a session, OR
      ii. the EDP Calendar (edp.uark.edu) to register for a training session. You can search the calendar using the word ‘razorgrant’ to locate all training sessions.